

Protocol Diogelu Plant | Safeguarding Protocol

August 2023

All providers must comply with the latest statutory guidance - Social care Wales (safeguarding.wales)

E-sgol's protocols ensures that teachers and learners are clear of what is expected from them when delivering and accessing live online sessions. When considering and forming the following points, the 'Live-streaming and video-conference: safeguarding principles and practice guidance' developed by Welsh Government and available through Hwb was referred to.

These protocols should sit hand in hand with the policies of the relevant organisations, and not replace them.

Providers should ensure that:

- All staff/visitors/students are made aware of who the Designated Safeguarding Lead/Deputy for the establishment is;
- All safeguarding concerns are reported to the Designated Safeguarding Lead at the provider school /e-sgol **and** the home base school immediately and the home base school provider will then agree who will make the referral if necessary;
- If, at any point, there is a risk of immediate serious harm to a child, a referral should be made to the relevant authorities;
- They have a safeguarding children policy in place that is in accordance with national procedures;
- They operate safer recruitment procedures and make sure that all appropriate checks are carried out on staff and volunteers who work with children;
- They have procedures for dealing with allegations of abuse against members of staff and volunteers that comply with National Safeguarding procedures and make reference to the Designated Officer at the Local Authority (LADO);
- A senior member of staff is designated to take lead responsibility for dealing with safeguarding children issues, providing advice and support to other staff, liaising with the local authority, and working with other agencies. The designated person must have the appropriate status and authority within the management structure;
- In addition to basic child protection training the designated lead undertakes the required additional LEA training for school based safeguarding leads;
- All other staff who work with children, undertake appropriate training to equip them to carry out their responsibilities for child protection effectively. Within this it is important that staff keep updated and refreshed in relation to safeguarding children;

- Insurance is in place to cover students;
- Health and Safety risk assessments for the provider's premises and specific tasks are undertaken;
- Health and Safety risk assessments are undertaken specific to the needs of vulnerable students (as identified by the home school), taking into account health, social and personal characteristics as well as age and experience and to ensure that any relevant information is shared as necessary in accordance with the school's data sharing guidelines, and where relevant, in accordance with parental and pupil consent
- E-sgol has received any relevant information about each student as specified during the on-boarding process.

Feeder schools should ensure that:

- All staff/visitors/students are made aware of who the Designated Safeguarding Lead/Deputy for the establishment is;
- All safeguarding concerns are reported to the Designated Safeguarding Lead at the provider **and** the home base school immediately and the home base school provider will then agree who will make the referral if necessary;
- If, at any point, there is a risk of immediate serious harm to a child, a referral should be made to the relevant authorities;
- They have a safeguarding children policy in place that is in accordance with national procedures;
- They operate safer recruitment procedures and make sure that all appropriate checks are carried out on staff and volunteers who work with children;
- They have procedures for dealing with allegations of abuse against members of staff and volunteers that comply with National Safeguarding procedures and make reference to the Designated Officer at the Local Authority (LADO);
- A senior member of staff is designated to take lead responsibility for dealing with safeguarding children issues, providing advice and support to other staff, liaising with the local authority, and working with other agencies. The designated person must have the appropriate status and authority within the management structure;
- In addition to basic child protection training the designated lead undertakes the required additional LEA training for school based safeguarding leads;
- All other staff who work with children, undertake appropriate training to equip them to carry out their responsibilities for child protection effectively. Within this it is important that staff keep updated and refreshed in relation to safeguarding children;

- Health and Safety risk assessments are undertaken specific to the needs of vulnerable students (as identified by the school), taking into account health, social and personal characteristics as well as age and experience and to ensure that any relevant information is shared as necessary in accordance with the school's data sharing guidelines, and where relevant, in accordance with parental and pupil consent;
- E-sgol has received any relevant information about each student as specified during the onboarding process.

For further information on types of abuse and neglect and signposting to expert guidance on specific safeguarding issues see the Wales Safeguarding Procedures:

[Social care Wales \(safeguarding.wales\)](https://www.wales.gov.uk/social-care-wales/safeguarding-wales)

Ymlaen Gyda'r Dysgu course providers should ensure:

- That all safeguarding concerns are reported to the e-sgol Designated Safeguarding Leader and the home school immediately and the learner's home school will then agree who will make the referral if necessary and/or decide on the appropriate responsive actions;
- If, at any time, there is a risk of immediate serious harm to a child, a referral should be made to the relevant emergency authorities immediately;
- That they have a child protection policy in place which is in accordance with the national procedures;
- That they follow safe recruitment procedures and make sure that all appropriate checks are carried out on staff and volunteers who work with children;
- That they have procedures for dealing with allegations of abuse against members of staff and volunteers which comply with National Safeguarding procedures;
- That they follow the presentation guidelines highlighted during the initial training which are:
 - o Providers should be dressed appropriately for the delivery of the courses*
 - o The provider's TEAMS background should be blurred out/contain a suitable image so that the actual background cannot be seen*
 - o Behave appropriately and professionally during the sessions*
 - o It should be ensured that the resources are appropriate and suitable*

Carlam Cymru session providers should ensure:

- That all safeguarding concerns are reported to the e-sgol Designated Safeguarding Leader who then decide on the appropriate responsive actions;

- If, at any time, there is a risk of immediate serious harm to a child, a referral should be made to the relevant emergency authorities immediately;
- That they have met Ceredigion’s safe recruitment requirements and that the necessary checks have been concluded;
- That they follow the presentation guidelines highlighted during the initial training which are:
 - o Providers should be dressed appropriately for the delivery of the courses*
 - o The provider's TEAMS background should be blurred out/contain a suitable image so that the actual background cannot be seen*
 - o Behave appropriately and professionally during the sessions and meet the requirements outlined within the Teacher’s Professional Standards 2017*
 - o It should be ensured that the resources are appropriate and suitable and coincide with e-sgol’s branding requirements*

e-sgol Child Protection structure



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Other relevant Points of Contact:

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Ceredigion Child Protection Contact:

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